



West Virginia University Department of Intercollegiate Athletics  
COMPLIANCE



Occasional Meal

Please complete and submit the following form to the Compliance Office for approval at least one week prior to the requested date. If you are not the one requesting the occasional meal, please have the requesting person complete this form and make sure it is returned to the Compliance office.

**NCAA Bylaw 16.11.1.5: Occasional Meals:** A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals.

- The meal must be provided in an individual's home (as opposed to a restaurant) and may be catered.

Student-Athlete/Team: \_\_\_\_\_

Date of the Meal: \_\_\_\_\_

Individual Making the Request: \_\_\_\_\_

Affiliation to WVU (Circle One):      Coach      Athletics Staff

Location of the Meal: \_\_\_\_\_

Will Transportation Be Provided (Please Circle One):      Yes      No

If yes, by whom: \_\_\_\_\_

*Agreement: I have read this Occasional Meal form and I agree to abide by the terms and conditions set forth by this form and NCAA rules and regulations.*

\_\_\_\_\_  
Signature of Person Requesting Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Person Requesting Approval

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Athletic Compliance Administrator

\_\_\_\_\_  
Date

WVU ATHLETIC COMPLIANCE CONTACT:

Phone 304.293.7562/ Fax 304.293.3035/ Email athleticcompliance@mail.wvu.edu  
Location Coliseum Room 218